



Republika e Kosovës
Republika Kosova/Republic of Kosovo
Akademia e Drejtësisë/Akademija Pravde/Academy of Justice

Këshilli Drejtues / Upravni Odbor/ Steering Committee

No. 01/ /2025

Date: 30/07/2025

Steering Committee of the Academy of Justice,

Pursuant to Article 10, paragraph 2 of the Law no. 05/L-095 on the Academy of Justice, and Article 3 paragraph 1, sub-paragraph 1.10 of the regulation no. 02/2023 for amending and supplementing Regulation no. 02/2017 on the Work of the AJ Steering Committee, in its meeting held in July 30 2025, issues the following:

D E C I S I O N

I. Establishing two Commissions for drafting the bylaws that regulate the special status of the civil servants of the academy of Justice, in compliance with Article 6, paragraph 3 of the Law no. 08/L-294 on Amending and Supplementing the Law no. 08/L-197 on Public Officials.

II. Composition of the first commission is as below:

1. Dardan Kadolli - judge at the AC, Chairman
2. Naim Abazi - prosecutor at the SPRK, member
3. Argzon Muçaj - judge at the BCP, member
4. Valmira Pefqeli – Head of the ITD, member
5. Valmira Ahmeti – Head of the LGSD, member

III. Composition of the second commission is as below:

1. Shukri Jashari – prosecutor BPF, Chairman
2. Delushe Halimi – judge SDBC, member
3. Lulzim Aliaj - External expert, member
4. Bahri Hyseni – prosecutor OCSP, member
5. Shehrie Leci – Director of the LGSD, member

IV. The Commissions are assigned with drafting separate sub-legal acts according to provisions of this Decision.

V. The first commission is in charge of drafting the following bylaws:

1. Draft regulation of the admission procedure
2. Draft regulation on evaluation of the work results
3. Draft regulation on suspension from employment
4. Draft regulation on termination of employment
5. Draft regulation on establishing employment with a fixed-term contract
6. Draft regulation on working hours, holidays and attendance
7. Draft regulation on discipline and complaints
8. Draft regulation on transfer
9. Draft regulation on assessment of professional inadequacy in the civil service
10. Draft regulation on personnel planning
11. Draft regulation on individual file and human resources management information system
12. Draft regulation on training

VI. Second commission is assigned to draft the following bylaws:

1. Draft regulation on internal organization and systematization of working places in the AJ
2. Draft regulation on job classification
3. Draft regulation on the admission, evaluation and discipline of the Executive Director
4. Draft regulation on salaries, allowances and other compensations of AJ employees, advisors and experts
5. Code of ethics for AJ employees
6. Draft regulation on representation expenses
7. Draft regulation on official trips and representation expenses
8. Draft regulation on the use of official vehicles
9. Draft regulation on the use of landline and mobile telephones

VII. The commissions are obliged to draft and submit the draft regulations in the shortest timeline possible.

VIII. The commissions are obliged to closely cooperate with the Academy of Justice's Executive Director and ensure that the bylaws are harmonized with the applicable legislation.

IX. If necessary, the Commissions may request additional professional or legal support, with the prior approval of the Executive Director of the Academy of Justice.

X. Compensation of the members of the Commission shall be in accordance with Article 38 of the Law on Salaries in the Public Sector, excluding members who are officials of the Academy of Justice.

XI. The AJ Legal and General Services Department is obliged to provide administrative and technical support for the work of the Commissions.

XII. This decision enters into force upon its signature.

Fejzullah Rexhepi

Chairman of the Steering Committee
Academy of Justice

Decision is sent to:

- *Members of the Commissions as outlined in points II and III of this decision;*
- *AJ Executive Director;*
- *AJ Archive*